



## Call for foreign visiting professors for the G. Leopardi School of Advanced Studies at the University of Macerata

Within the ambit of the Educating Future Citizens project - Ministerial Decree  
291/2024

### 1. Subject matter and purpose – Funding – Duration

The Giacomo Leopardi School of Advanced Studies (hereinafter referred to as the 'School') of the University of Macerata (hereinafter referred to as 'UNIMC') aims to strengthen the process of internationalization. Within this framework, it is launching a call for applications for foreign teachers who wish to undertake a period of mobility at the School in order to establish academic collaboration, offer opportunities for innovative teaching, and develop relationships for future teaching and research activities, including schools of advanced studies participating in the Educating Future Citizens (EFC) network.

The reference period for this call for applications runs from the date of the decree issuing this Call for Applications to 15 May 2026. The total amount available for the call is €10,000.00 (ten thousand), drawn from the funds allocated to higher education institutions within the Educating Future Citizens network, with reference to Ministerial Decree 291/2024, National Recovery and Resilience Plan (PNRR), Mission 4 "Education and Research", Component 1 "Enhancing the provision of education services: from nurseries to universities", Investment 3.4 'Advanced university teaching and skills' – Sub-investment 4) "Strengthening higher education institutions", funded by the European Union – NextGenerationEU, CUP D87G24000480007.

### 2. Admission requirements

To participate in this call for applications, professors must reside outside of Italy and be affiliated with a foreign university, research institution or higher education institution. In addition, they must hold a position as full professor, associate professor or tenure-track researcher (or the equivalent qualifications in force in the country of origin). Applicants must have a letter of invitation from a professor at the University of Macerata. The letter must be drafted using the attached template and must also be sent in carbon copy to the School. This is the only acceptable means of delivery.

### 3. Duration of the professorship and visiting faculty obligations

The stay at UNIMC must last between a minimum of 10 days and a maximum of 20 consecutive days. Teaching activities must, in any case, be completed by 15 May 2026

The visiting professor undertakes to:

- carry out teaching activities and ensure availability to actively interact with students from the University of Macerata and with students from the School and partner schools of the EFC network during the period of stay;



- promote contacts and international collaboration between the University of Macerata and their home institution in the areas of teaching programs, research, and internships;
- collaborate in drafting project proposals for European calls.

All insurance costs will be borne by the candidates, except for those that are the responsibility of the University as provided for by law.

#### 4. Reception and Honorarium

The School will also guarantee access to the University's facilities and services for teaching, scientific and research activities. The inviting professor will act as Faculty Advisor and academic contact person for the visiting professor, in order to facilitate the latter's integration into the university environment and ensure that his or her scientific and teaching contributions are leveraged to the fullest.

Selected professors will receive an all-inclusive financial honorarium of €150.00 (one hundred and fifty euros) per day. The honorarium is intended to cover all expenses incurred for mobility and it will not be possible to request further reimbursements or payments related to the activity covered by this call for applications – neither from the School itself, nor from the University of Macerata or any other body or institution.

An additional one-off contribution of €500 is available for scholars from non-European countries (in the geographical-continental sense).

For the purposes of receiving the financial contribution, the teacher is required to submit a final report to the director of the School. The report must illustrate the results achieved and the activities carried out, both in terms of teaching and collaborative research, as well as the international promotion of the role of University Schools of Advanced Studies, the School itself and the networks in which it participates, in particular the EFC network. It should be framed with a view to continuing and formalizing academic collaboration beyond the end of the mobility period. The final report must be drafted using the letterhead template attached to this notice.

#### 5. Submission of applications

Applications, in Italian or English, must be submitted to the email address [scuolastudisuperiori@unimc.it](mailto:scuolastudisuperiori@unimc.it) with the following documentation:

- The application form (Annex A) completed with personal details and information relating to academic position (role, scientific field, affiliated institution, and personal web page on the affiliated institution's website, if applicable), accompanied by one or more proposals relating to the period of stay at the School;
- A valid identity document;
- A curriculum vitae in European format containing details of scientific and teaching activities;
- A description of the activity to be carried out at the School/UNIMC, highlighting the educational value and research and/or professional orientation of the proposed program, as well as the possible synergies that can be achieved at an international level with the School, the University of Macerata, and the EFC network.



The candidate may also include any statements relating to disabilities, only where strictly necessary and exclusively for the purpose of arranging appropriate support measures and aids.

These declarations will be used solely for purposes related to the processing of the application and the organization of mobility, in compliance with current legislation on the protection of personal data.

Each candidate may submit only one application for participation in this call for applications.

Applications received in any other manner than that indicated above will not be taken into consideration.

## 6. Selection committee and application evaluation

Applications will be evaluated by a committee composed of:

- Prof. Carla Danani - Director of the G. Leopardi School of Advanced Studies
- Prof. Anna Ascenzi - Member of the Board of Directors
- Prof. Eleonora Cutrini - Member of the Board of Directors

The committee will award points based on the following criteria:

- The candidate's scientific merit, based on an analysis of their curriculum vitae and publications;
- The relevance of the proposed activity to the objectives of the call;
- The potential for the development of scientific and academic collaborations.

Eligible applications will be accepted in order of submission until the funds made available by this call for applications and any additional funds have been exhausted.

The committee reserves the right to propose changes regarding the length of stay in order to efficiently coordinate and organize teaching and research activities.

The results of the committee's evaluation of applications will be published on the School's website. This will be the only official and legally-binding publication for the aforementioned results.

## 7. Confirmation of participation

Winners are required, under penalty of forfeiture, to confirm their participation in the program and the mobility period by sending a formal notification to the School administrative offices by email to [scuolastudisuperiori@unimc.it](mailto:scuolastudisuperiori@unimc.it) no later than the fifth day after the results are published on the School's website.

In the event of failure to confirm or explicit withdrawal from the mobility, the Committee may reallocate the grant to other candidates.

Before commencing the visiting professorship, the winner of the call may submit a reasoned request to amend the application that has already been approved. The request will be assessed by the Committee referred to in Article 6.



In the event of withdrawal after confirmation of participation in the mobility program, the winner must promptly notify the School's administrative offices ([scuolastudisuperiori@unimc.it](mailto:scuolastudisuperiori@unimc.it)).

## 8. Publication

This call and the results of the selection process will be published on the School's website (<https://scuolastudisuperiori.unimc.it/it>).

## 9. Individual in charge of the call

Pursuant to Article 5 of Law No. 241 of 7 August 1990, the person responsible for the procedure referred to in this notice is Gianluca Lucchese, Head of the Doctoral School and G. Leopardi School, via Antonio Gramsci, 38, 62100, Macerata, tel. 07332585803 - e-mail: [gianluca.lucchese@unimc.it](mailto:gianluca.lucchese@unimc.it).

## 10. Processing of personal data

Information regarding the processing of personal data provided with applications to participate in the call for applications is published on the University Portal at:

Information for students on the processing of personal data — <https://www.unimc.it/it/privacy-policy>.

## 11. Contacts

For information and clarification regarding this call for applications, please contact the School administrative offices at [scuolastudisuperiori@unimc.it](mailto:scuolastudisuperiori@unimc.it) or call the telephone numbers listed on the web page <https://scuolastudisuperiori.unimc.it/it/contatti/>.

## 12. Issues not covered

Issues not expressly covered by this call will be regulated, as applicable, by the relevant existing laws.

**The Rector  
Prof. John Mc Court**